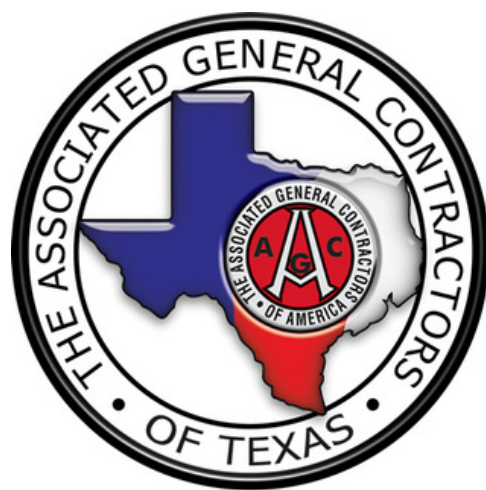


2024

# Chapter Services Booklet



Associated General Contractors of Texas  
Highway, Heavy, Utilities, & Industrial Branch



# CONTENT

Introduction ..... 3

AGC of Texas Staff ..... 4

Chapter Organization ..... 5

AGC of Texas Service Map ..... 7

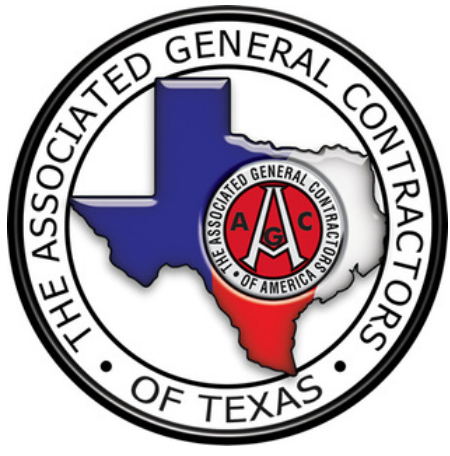
Constitution ..... 8

Bylaws ..... 10

General Member Dues Summary ..... 14

General Member Dues Procedure ..... 15

Associate Member Dues Summary ..... 16



# AGC of Texas

Highway, Heavy, Utilities, & Industrial Branch



## A Closer Look At "Members Helping Members"

As a member of the AGC of Texas, you are one of nearly 700 firms statewide and one of over 27,000 firms comprising the Associated General Contractors of America. Founded in 1924, AGC of Texas is one of the oldest and largest trade associations in the nation. In 1983, the Texas Highway-Heavy Branch merged with the Texas Heavy, Municipal, and Utilities Branch, uniting Texas contractors into one of the strongest and most progressive Chapters in the construction industry. In addition to Associated General Contractors of America, the AGC of Texas also carries a charter for the American Road & Transportation Builders Association (ARTBA).

AGC of Texas was established to promote the interests of its members and to develop markets across the state. AGC of Texas works constantly to improve relations with others in the construction industry. The Chapter encourages professional ethical standards resulting in cost-effective, quality construction that assures a growth market for all AGC General and Associate members.

From its inception, the AGC of Texas has promoted the cultivation of efficient relations with awarding and regulatory authorities whose jurisdictions impact the construction industry. As such, the Chapter maintains a close working relationship with state agencies, federal officials, city and county governments. Additionally, the AGC of Texas is highly regarded by the Texas Legislature for its involvement in the entire legislative process as industry-related bills are formulated and implemented.

Certified as a "Full Service" Chapter, the AGC of Texas continually expands its services and remains the best investment for current and potential members in the ever-changing construction industry. It offers several conferences and training seminars throughout the year for members to keep abreast of changing policy and guarantees a "seat at the table" when an industry issue of mutual concern requires attention.

The Chapter hosts over 300 meetings each year all around the state, which provides ample opportunity to network with city, state, and local officials; awarding and regulatory agencies; and fellow industry executives.

The Chapter has been awarded "Chapter of the Year" by the AGC of America four times. In addition, the Chapter has received numerous awards in National Partnering, National Training, and Public Affairs.

As a member, you will discover that there is no better way to promote industry interests than through the AGC of Texas. We invite you to join the growing list of firms who agree.

In Service,

Jennifer Woodard  
Chief Executive Officer  
AGC of Texas

# Staff Directory

## CHAPTER OFFICE — AUSTIN

300 Barton Springs Rd, Austin, TX 78704 (Physical)

PO Box 2185, Austin, TX 78768 (Mailing)

Phone: (512) 478-4691

[www.agctx.org](http://www.agctx.org)

**Jennifer Woodard**, Chief Executive Officer  
[jwoodard@agctx.org](mailto:jwoodard@agctx.org) | Phone: (512) 468-9698

**Steven Albright**, Government Affairs  
[salbright@agctx.org](mailto:salbright@agctx.org) | Phone: (512) 589-2270

**Thomas Bohuslav**, Industry Consultant  
[tbohuslav@agctx.org](mailto:tbohuslav@agctx.org) | Phone: (512) 964-6291

**Rebekah Brunton**, Controller  
[rbrunton@agctx.org](mailto:rbrunton@agctx.org) | Phone: (512) 902-8491

**Eli Garza**, Building Supervisor  
[egarza@agctx.org](mailto:egarza@agctx.org) | Phone: (512) 771-8687

**Lynn Geddis**, Executive Assistant  
[lgeddis@agctx.org](mailto:lgeddis@agctx.org) | Phone: (440) 832-1443

**Tracey Mittnacht**, Chapter Affairs  
[tborders@agctx.org](mailto:tborders@agctx.org) | Phone: (817) 239-0485

**Melanie Nickolyn**, Executive Assistant  
[mnickolyn@agctx.org](mailto:mnickolyn@agctx.org) | Phone: (979) 618-0444

**Gary Scharrer**, Communications Consultant  
[gscharrer@agctx.org](mailto:gscharrer@agctx.org) | Phone: (512) 626-9697

**Sarah Silberstein**, Marketing & Communications  
[sarah@agctx.org](mailto:sarah@agctx.org) | Phone: (817) 933-0034

## AREA MANAGERS

### North Texas Areas

Dallas & Fort Worth

11482 Luna Rd, Ste 180, Farmers Branch, TX 75243

**Connor VanSteenberg**, Area Manager  
[cvansteenberga@agctx.org](mailto:cvansteenberga@agctx.org) | Phone: (936) 525-0459

**Diana Alcántara Marte**, Administrative Assistant  
[irving@agctx.org](mailto:irving@agctx.org) | Phone: (972) 580-8685

### South Texas Areas

Corpus Christi, Laredo, Pharr, San Antonio, & Yoakum  
5825 Callaghan Rd, Ste 103, San Antonio, TX 78228

**Lee Taylor**, Area Manager  
[ltaylor@agctx.org](mailto:ltaylor@agctx.org) | Phone: (512) 431-4194

**Suzanne Cavazos**, Administrative Assistant  
[satx@agctx.org](mailto:satx@agctx.org) | Phone: (210) 647-0151

### Central & East Texas Areas

Atlanta, Bryan, Lufkin, Paris, Tyler, & Waco

**Michael Lee**, Area Manager  
[mlee@agctx.org](mailto:mlee@agctx.org) | Phone: (903) 277-4284

**Mel Simons Connelly**, Administrative Assistant  
[msimons@agctx.org](mailto:msimons@agctx.org) | Phone: (713) 334-7100

### Austin & Southeast Texas Areas

Austin, Beaumont, & Houston

**Thomas Bohuslav**, Area Manager  
[tbohuslav@agctx.org](mailto:tbohuslav@agctx.org) | Phone: (512) 964-6291

### Austin

300 Barton Springs Rd, Austin, TX 78704 (Physical)  
PO Box 2185, Austin, TX 78768 (Mailing)

### Houston & Beaumont

Mel Simons Connelly, Administrative Assistant  
[msimons@agctx.org](mailto:msimons@agctx.org) | Phone: (713) 334-7100  
PO Box 68, Pearland, TX 77588 (Mailing)

### West Texas Areas

Abilene, Amarillo, Brownwood, Childress, El Paso,  
Lubbock, Odessa, San Angelo, & Wichita Falls

**Doug Eichorst**, Area Manager  
[deichorst@agctx.org](mailto:deichorst@agctx.org) | Phone: (432) 638-2768

**Melanie Nickolyn**, Executive Assistant  
[mnickolyn@agctx.org](mailto:mnickolyn@agctx.org) | Phone: (512) 478-4691

# Chapter Organization

## BOARD OF DIRECTORS

The Chapter Board of Directors is composed of a President, President-Elect and 10 Directors. Area Chair and Division Chair are also encouraged to attend the Board of Directors meetings as non-voting advisory members to keep abreast of AGC activities.

The Board of Directors is charged with establishing policy and direction for the Chapter. In addition to fulfilling policy responsibilities, the Board is charged with the review, approval or rejection of applicants for membership. The Board also appoints a Membership Development Committee to assist with recruitment of members.

## DIVISIONS

There are four divisions within the Chapter: The Highway Division, Municipal & Utilities Division, Heavy & Industrial Division, and the Associate Division. All divisions report directly to the Board of Directors. The President appoints each division chair.

All divisions meet as necessary throughout the year. The division chair are responsible for the establishment of liaison committees within each division.

The Highway Division is charged with overseeing joint activities with the Texas Department of Transportation and reporting to the board of directors and members on the national legislation affecting the funding of the highways. Specific committees under the Highway Division include the Joint AGC/Texas Department of Transportation Committee as well as the Highway Specifications Committee and other similar committees and task forces.

The Municipal/Utility (M/U) Division is charged with coordinating the activity of Chapter members who perform utility work or routinely work for municipalities, power plants, and the U.S. Army Corps of Engineers. This division focuses primarily on issues that affect underground contractors.

The Heavy & Industrial Division is charged with coordinating Chapter activity with regard to heavy industrial construction.

Associate Division members provide services to enhance the construction industry, and their range of expertise is a valuable contribution. Many committees and task forces are open to Associate members. Additionally, there are hundreds of opportunities throughout the year for Associate members to network with clients.

## AREA FUNCTIONS

The backbone of the Chapter lies in the 19 area chair and vice-chair appointed on a yearly basis by the Chapter President. Each area includes a public affairs vice-chair, municipal utilities vice-chair, highway vice-chair and an associate vice-chair who serve under the direction of the area chair.

Meetings are held in each area for the membership to come together and discuss items of interest on a national, statewide, and local basis. When issues of concern arise, members work together with the parties or agencies involved.

## COMMITTEES AND TASK FORCES

AGC of Texas provides its members with valuable and necessary services that meet member needs regardless of the size of the firm. Standing committees are composed of volunteer members who work through the committees to continuously monitor industry-related topics.

At any given time, there are generally several different task forces working on behalf of the membership. Task Forces are developed and appointed by the Chapter President as needed when a particular situation arises. They consist of representation from the membership and the various agencies involved.

Each committee and task force is assigned a knowledgeable staff member to assist with research and scheduling.

### **COMMITTEES**

AGC/Corp of Engineers  
AGC/DPS Liaison\*  
AGC/TxDOT Aviation\*  
AGC/TxDOT Joint  
Alternative Delivery  
Asphalt Paving  
Carbon Reduction Strategies  
Central Texas Future Leadership Council\*  
Concrete Paving\*  
Construction Manager General Contractor  
DBE/HUB/SBE\*  
DFW Area Industry Training\*  
DFW Future Leadership Council\*  
Environmental\*  
Highway Funding  
Highway Specifications  
Houston Future Leadership Council\*  
Legislative Drafting & Review\*  
Maintenance  
Membership Development & Retention\*  
Microsurfacing\*  
Pavement Marking\*  
Public Affairs\*  
Safety & Health\*  
Scholarship\*  
Seal Coat\*  
Signing & Illumination\*  
Structures\*  
Traffic Control\*  
Workforce Development\*

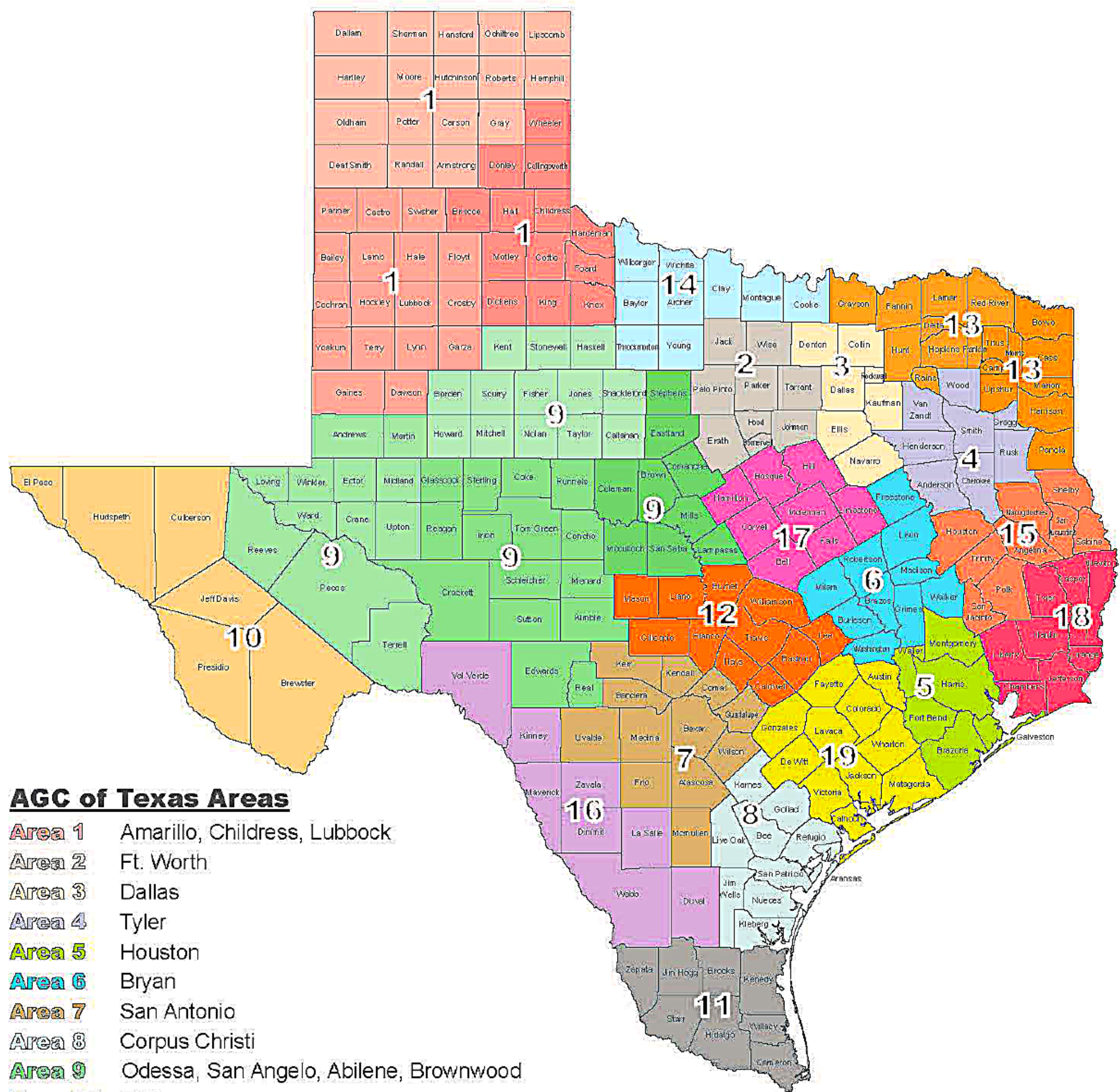
### **TASK FORCES**

AGC/City of Austin  
AGC/CTRMA  
AGC/DFW Airport  
AGC/Travis County  
AGC/TxDOT 3D\*  
AGC/TxDOT Competition  
AGC/TxDOT Force Majeure  
AGC/TxDOT Railroad  
Contractor Performance  
North Texas Tollway Authority (NTTA)  
On-the-Job-Training (OJT)  
Prebid Q&A  
Roadway Materials Procurement\*  
Wage Rate

\*Committees and Task Forces Open to Associate Members



# Service Map



## AGC of Texas Areas

- Area 1** Amarillo, Childress, Lubbock
- Area 2** Ft. Worth
- Area 3** Dallas
- Area 4** Tyler
- Area 5** Houston
- Area 6** Bryan
- Area 7** San Antonio
- Area 8** Corpus Christi
- Area 9** Odessa, San Angelo, Abilene, Brownwood
- Area 10** El Paso
- Area 11** Pharr
- Area 12** Austin
- Area 13** Paris, Atlanta
- Area 14** Wichita Falls
- Area 15** Lufkin
- Area 16** Laredo
- Area 17** Waco
- Area 18** Beaumont
- Area 19** Yoakum



# Constitution

## ARTICLE I NAME

"AGC of Texas-Highway, Heavy, Utilities, and Industrial Branch"

## ARTICLE II PURPOSE

The purposes of this Branch are to promote better relations between private owners and public bodies, their engineers or architects on the one hand, and contractors on the other; to maintain high professional standards in the conduct of work; to combat unfair practices; to encourage efficiency among contractors; to rectify conditions of any unsatisfactory character; to encourage those methods of contracting for work which relieve the contractor of improper risk; to encourage sound business methods tending to raise the standard of contractors generally in the business world; to promote safe work practices for the benefit of the public and employees of members and to maintain an affiliation with the Associated General Contractors of America, Inc.

## ARTICLE III MEMBERSHIP

Section 1. Active members must be contractors, either individuals, firms, or corporations, who have been engaged for at least two years in contracting, or had comparable experience prior to applying for membership in this Branch and who have established a reputation for skill, integrity, and responsibility in highway, heavy, utilities, or industrial construction. At least part of the work must be undertaken with the members own construction forces.

Section 2. The Branch may, by unanimous vote, elect any individual, firm, or corporation who has performed some exceptional service as an Honorary Member of this Branch.

Section 3. The Branch may, by affirmative vote of the members, at the recommendation of the Directors, grant the title "Life Member" to any individual who has ceased to be active in the construction industry providing the individual, firm, or corporation has been an active member for at least five years prior to nomination as a "Life Member".

Section 4. Associate members shall be individuals, firms, or corporations with approved standing and responsibility actively engaged in the construction industry who are not otherwise eligible for membership under Sections 1, 2, or 3.

Section 5. Members may be invited to attend meetings of the Branch and shall receive notice as prescribed by the Board of Directors, and may attend any meetings of the branch; however, only members under Section 1, Article III may vote on matters coming before the Board of Directors or membership of the Branch.

## ARTICLE IV INCORPORATION

Section 1. This Branch shall be incorporated under the laws of the State of Texas.

Section 2. No member shall acquire any vested right or any severable interest in any property owned by the Branch and, upon termination of his/her membership, any and all interest that the member may have had in the Branch and the property belonging to it shall cease and terminate.

Section 3. In the event the Branch is dissolved, the assets will be distributed or disposed of in accordance with the laws of the State of Texas.

## ARTICLE V OFFICERS

Section 1. The officers of this Branch shall consist of a President, President-Elect, Immediate Past-President, and Secretary-Treasurer. The Board of Directors shall consist of twelve regular members. From this Board there shall be elected the before mentioned officers. Members of the Board will serve for a term of two years each with their terms



staggered so that only five will go off the Board in any given year. The President and President-Elect will automatically serve on the Board for another year following the expiration of their present one-year term of office. Once the term of office of the President has expired, the President-Elect will automatically become President for a term of one year. The President may not succeed himself/herself. In the event the President is unable to complete his/her term, the President-Elect will assume those duties and then complete his/her regular term. A regular Director who has completed a term of two years may not be re-elected until he/she has been off the board for a period of at least one year. In addition, any member in good standing of this Branch who holds an office in either the chapter or the National Associated General Contractors may serve as an ex-officio member of the Board of Directors if said office is approved by the Board of Directors. By action of the Board, an Executive Vice-President or Chief Executive Officer may be elected and/or designated to also serve as Secretary-Treasurer.

Section 2. The Officers and Directors, as provided in Section 1, are vested with the general administrative functions of the Branch.

#### **ARTICLE VI INITIATION FEES AND DUES**

Section 1. The initiation fee for entrance into the Branch, due upon approval of application for membership, shall be \$100. Qualified general contractors who are members in good standing of one or more Chapters of the Associated General Contractors of America may join the AGC of Texas Highway, Heavy, Utilities & Industrial Branch without paying the initiation fee.

Section 2. The annual dues for each member for each dues year (January 1 to December 31) shall be as calculated in the "DUES SUMMARY" which follows the Constitution and Bylaws.

Section 3. Report of Contracts forms will be sent to members monthly. These will show, for confirmation or correction, all work, which members have been reported as low bidders. They will also have space in which members shall report any engineering construction contracts not already listed. On these completed reports each member's dues shall be computed on the basis of the dues schedule set forth in Sec. 2. Bills will be sent in the month following the issuance of the work orders and payment is due within sixty (60) days.

Section 4. Any active member operating a contract as a joint venture or entering into a subcontract with another member shall pay his/her proportionate share in fees on such work as reflected by his interest therein.

Section 5. If a person or group of persons owns a controlling interest in a company, which company is a member of this Branch, and that person or persons bids a job under another name, then that company belonging to the Branch shall be subject to payment of dues on that job bid in another name the same as if they bid under the name of the company belonging to the Branch.

Section 6. The Board of Directors shall determine the annual dues for each Associate, Honorary, and Life member.

Section 7. The dues structure for building construction in counties authorized by Associated General Contractors of America shall be the same as those outlined in Section 2.

#### **ARTICLE VII AMENDMENTS**

Section 1. This Constitution may be amended by majority vote of the entire membership present at any regular meeting or by ballot, provided that written notice has been provided by the Secretary to each member of the Branch, which written notice shall give in full the proposed amendment and the date of the meeting at which the amendment is to be voted upon. Such notice shall be sent to each member of the Branch at least fifteen days in advance of the meeting at which it will be considered.

Section 2. Notice of the adoption of any amendment shall be provided by the Secretary to all members which notice must contain a full copy of the amendment adopted.



# Bylaws

## ARTICLE I MEETINGS

Section 1. There shall be one annual meeting of the Directors and membership and as many additional meetings as the President may call. Division chairs may call Division meetings as needed.

Section 2. Special meetings may be called by the President through the Secretary, upon written request of any five members in good standing, stating the full reason for the meeting. Notice of special meetings, giving date, time, place, and purpose of the meeting shall be transmitted by the Secretary to all members as early as possible, and at least ten days before the date for any special meetings, emergency meetings excepted.

Section 3. The membership present and qualified to vote shall constitute a quorum for the transaction of business in all meetings of the Branch called in accordance with these Bylaws.

Section 4. The Board of Directors shall meet at and during the annual meeting of the Branch, upon the call of the President.

Section 5. Seven members of the Board of Directors shall be necessary to constitute a quorum. A majority of the Board present at any meeting shall be necessary to transact business.

## ARTICLE II ORDER OF BUSINESS

Section 1. The order of business of the Branch, unless suspended by a majority of those present shall be:

Roll Call

Reading of Minutes

Reading of Communications

Reports of Officers

Reports of Committees

Unfinished Business

New Business

Adjournment

Section 2. A complete record of major matters transacted and decisions reached shall be kept.

## ARTICLE III ELECTION OF OFFICERS AND DIRECTORS

Section 1. A Nominating Committee of seven members consisting of the seven most recent active past presidents, shall be appointed by the President with the approval of the Board of Directors. It shall be the duty of the Nominating Committee to nominate candidates for Director vacancies. Public announcement of the members of the Nominating Committee shall be made in the Branch bulletin and by other appropriate means. The committee shall meet a minimum of three times with due notice being given to the entire membership of their meeting with invitation for all members to make recommendations. The committee shall be appointed at least five months before the election of Directors, and shall meet twice in September and once in October. Seven days after the October meeting ballots shall be submitted to all members qualified to vote and in order to be counted, shall be returned to the chapter office within ten days. Newly elected directors shall be invited to attend the November and December board meetings.

After the election of the five new Directors, the newly constituted Board of Directors will meet in January and elect from their own members a President-Elect to serve for the balance of the year and Secretary-Treasurer to serve for a period of one year. By Board approval the Secretary-Treasurer may be chosen from outside its membership.

Prior to distribution of ballots to the membership, any member in good standing, other than those nominated by the Nominating Committee, will be eligible for election for Director if nominated in writing to the Secretary by at least five



members in good standing. Any such nomination must be made within five (5) days of the final meeting of the Nominating Committee so that they may be included on the ballot.

Section 2. Each membership, whether it be an individual, firm, or corporation, shall be entitled to only one vote at any Branch meeting or election.

Section 3. All elected Officers shall serve for a period of one year and hold office until their successors are duly elected and qualified.

Section 4. Vacancies in Officers or Directors shall be filled by a majority vote of the Board of Directors, and such Officers or Directors so selected shall serve for the remainder of the term.

#### **ARTICLE IV DUTIES OF OFFICERS**

Section 1. The President shall be the executive officer of the Branch and shall see that the Constitution and Bylaws of the Branch are carried out and well enforced. He/she shall preside at all meetings and shall perform the usual duties incident to this office. He/She shall be an ex-officio member of all committees.

Section 2. The President-Elect shall, on the death, absence or inability of the President to act, perform the duties incumbent upon the office of President.

Section 3. The Secretary-Treasurer shall be the custodian of all funds of the Branch, which shall be deposited by him/her in the name of the Branch in a bank or banks approved by the Board of Directors. The Secretary/Treasurer shall carefully account for all transactions of his/her office and shall make a full report of same at annual meetings or at any other time required by the Board of Directors and/or Finance Committee. He/she shall make bond in the amount prescribed by the Board of Directors, premium to be paid by the Branch. The Branch shall be audited annually by the Board of Directors and/or Finance Committee and an independent Certified Public Accountant. At the expiration of his/her term as Secretary/Treasurer all funds and records belonging to the Branch shall be delivered to his/her successor in office. All books and records used by the Secretary/Treasurer in the business of the Branch shall be the property of the Branch.

Section 4. The duties of the Secretary-Treasurer shall be those customary to that office. He/she shall keep a permanent record of the minutes of all meetings; he/she shall be ex-officio Secretary of all Committees and keep a permanent record of their reports.

Section 5. The President, with the approval of the Board of Directors, may establish appropriate Divisions. Each Division will meet on call of the Division Chair.

Section 6. Members qualified to vote in attendance at the meeting called in accordance with the provisions of these bylaws shall constitute a quorum, unless otherwise provided in the resolution appointing it.

#### **ARTICLE V COMMITTEES AND DIVISIONS**

Section 1. The President shall appoint the following standing committees, each to consist of three or more members in good standing.

Section 2. A Finance Committee, consisting of the immediate Past President as chair and President and President-Elect as members, which shall have supervision of the financial affairs of the Branch. It shall establish a budget for expenditures, approve all bills for payment by the Secretary-Treasurer, and shall perform any other duties connected with the finances of the Branch, as directed by the Board of Directors.

Section 3. A Membership Committee, which shall receive all applications for membership in the Branch, investigate desirability of all applicants and report it to the Board of Directors within thirty days from receipt of application.



Section 4. The President may establish other committees and task forces from time to time when approved by the Board of Directors.

Section 5. Members qualified in attendance called in accordance with the provisions of these bylaws shall constitute a quorum, unless otherwise provided in the resolution appointing it.

#### **ARTICLE VI APPLICATION FOR MEMBERSHIP**

Section 1. Any individual, firm or corporation eligible under the Constitution to membership and desiring to become a member of this Branch shall make application on a printed form, addressed to the Secretary. The application shall give the full list of the members of a firm or the officers of a corporation, together with a brief history of its operation and references if required. The Secretary shall immediately transmit all applications for membership to the Membership Committee, who shall investigate the application and make report of such investigation to the Board of Directors.

Section 2. When an application for membership, approved by the Membership Committee, is received and approved by the Board of Directors, it shall be the duty of the Secretary to provide ballots to each member stating the name of the applicant, his business address, particular line of construction work, and, if a firm or corporation, the names of its members or officers. Such ballot shall be returned to the Secretary within fifteen days from date of distribution.

Section 3. Any application for membership receiving one third or more negative votes shall be considered rejected. After receipt of ballots the Board of Directors will accept or reject the application. Rejected applicants shall not be reconsidered for membership within six months from date of rejection.

Section 4. All voting for new members shall be by secret ballot.

Section 5. Applicants who have been elected shall be notified of the fact by the Secretary and their membership shall be completed upon their agreeing to abide by the Constitution, Bylaws, Rules and Regulations of this Branch, and by payment of initiation fee, and unless this is done within thirty days after such notification, the election shall become void. A copy of the Constitution and Bylaws shall accompany the notice of election.

Section 6. If a member retires from the general contracting business, his membership automatically ceases.

#### **ARTICLE VII DELINQUENCY**

Section 1. Any member refusing or neglecting to pay his/her indebtedness to the Branch for dues for a period of six months after they are due and payable is subject to expulsion by the Board of Directors, and thereupon forfeits all rights and privileges of his/her membership in this Branch.

Section 2. A member expelled for non-payment of dues may be reinstated under the provisions of Article VI upon payment of all sums accrued up to date of such reinstatement.

#### **ARTICLE VIII CHANGES IN BYLAWS**

Section 1. These Bylaws may be amended by majority vote of the ballots cast provided written notice has been provided by the Secretary to each member of the Branch at least fifteen (15) days prior to closing of the election, which written notice shall give in full the proposed amendment and the date ballots are due. Such notice shall be sent to each member qualified to vote.

Section 2. Notice of the adoption of any amendment shall be provided by the Secretary to all members, which notice must contain a full copy of the amendments adopted.



## **ARTICLE IX EXPULSION OR SUSPENSION OF A MEMBER**

Section 1. By majority vote of the entire membership, any member may, for cause, be suspended or expelled. Members suspended under this provision may be reinstated by the Board of Directors after a period of six months from date of suspension. Members expelled under this provision may be re-elected to membership under the conditions set forth in Article VI relating to members, provided, however, that application from the expelled member will not be considered within one year from date of expulsion.

Section 2. Upon request of any active member, the balloting for expulsion or suspension shall be by secret ballot.

## **ARTICLE X ASSOCIATES**

Section 1. Associate members may participate in activities prescribed by the Board of Directors.

Section 2. The Board of Directors may accept or reject the membership application of associates by majority vote of Board members present. The Branch shall provide an application for Associate membership.

# General Member Dues Summary

AGC General Member Dues are comprised of Chapter Dues, IEF Dues, and National Dues. Dues are volume based and on engineering construction.

## CHAPTER DUES

Chapter Dues cover basic operating expenses as well as underwriting ongoing chapter services, functions, and events.

CALCULATING CHAPTER DUES: .135% on all projects (Note: .135% = .00135)

MINIMUM CHAPTER DUES: \$1,000 per year

MAXIMUM CHAPTER DUES: \$100,000 per year

## IEF DUES

Infrastructure Education Fund Dues cover advocacy and industry education expenses.

CALCULATING IEF DUES: 1/10 OF 1% on all projects (Note: .10% = .001)

MINIMUM IEF DUES: \$250 per year

MAXIMUM IEF DUES: \$200,000 per year

## NATIONAL DUES

National Dues are also volume based and cover the chapter's annual charter fee to AGC of America.

CALCULATING NATIONAL DUES: See below chart

MINIMUM NATIONAL DUES: \$472.95 per year

MAXIMUM NATIONAL DUES: \$4,151.49 per year

2024 National Dues Structure	
General Contractor Dues Category	Dues
GC - UNDER \$2 Million	\$ 472.95
GC - \$2 to \$4.999 Million	\$ 625.35
GC - \$5 to \$9.999 Million	\$ 1,045.75
GC - \$10 to \$19,999 Million	\$ 1,571.26
GC - \$20 to \$44.999 Million	\$ 2,916.55
GC - Over \$45 Million	\$ 4,151.49

## NEW MEMBER INITIATION FEE

New general members will be invoiced a \$100 initiation fee the subsequent month after board membership approval. Qualified general members in good standing of one or more Chapters of the AGC of America may join AGC of Texas without paying the initiation fee.

## MEMBERSHIP RESIGNATION

To resign from membership with AGC of Texas, please submit written notice of the intent to resign via electronic communication to an appropriate AGC of Texas staff member or via mail to PO Box 2185, Austin, TX 78768.



# General Member Dues Procedure

1. The prime contractor is responsible for the reporting and payment of dues to the AGC of Texas on all engineering construction performed in Texas.
2. On the Report of Contracts submitted by the prime contractor, he may choose to list subcontractors who are members of AGC separately and request that subcontractors pay their dues separately if the agreement was made between the prime contractor and the subcontractor that the subcontractor will be responsible for his own AGC dues.
3. On occasion, a prime contractor and a subcontractor will agree that the prime contractor pays the entire AGC dues and give credit to the subcontractor for volume to avoid paying minimum dues.

If the subcontractor does not wish to pay his dues separately to AGC but would like for them to be paid by the prime contractor with credit being given to the prime contractor, then that should be agreed at the time of signing the subcontract.

4. If the subcontractor is a non-member of AGC and the prime contractor is a member of AGC, then that work will be reported by the prime contractor and dues will be paid by the prime contractor.
5. If an AGC member is a subcontractor on a project where the prime contractor is not a member, then the AGC member should report the dues and pay dues on that portion of the work that he performs.
6. If an AGC associate member bids as a prime contractor or subcontractor, then that member is expected to convert his membership to contractor membership and dues will be invoiced as a contractor member.
7. If a prime contractor has paid the maximum amount of AGC dues, he is still required to report any additional work performed or to list any subcontractors, unless the specific subcontractor would like to ensure that he gets credit for work performed and would like to be billed separately. This is for record purposes only and will in no way affect the prime contractor's dues.
8. In the case of reductions in the amount of work, the prime contractor or subcontractor may notify the Chapter office of any project cancellation, reduction, or general change, and the contract amount will be reduced, and credit will be given in accordance with the information provided by the member.
9. Bills will be mailed the month following the issuance of work orders and payment is due within sixty (60) days.

# Associate Member Dues Summary

AGC Associate Member Dues are comprised of Chapter Dues, IEF Dues, and National Dues.

## CHAPTER DUES

Chapter Dues cover basic operating expenses as well as underwriting ongoing chapter services, functions, and events.

CHAPTER DUES: \$650.00 per year

## IEF DUES

Infrastructure Education Fund Dues cover advocacy and industry education expenses.

IEF DUES: \$250.00 per year

## NATIONAL DUES

National Dues cover the chapter's annual charter fee to AGC of America.

NATIONAL DUES: \$131.38

**Total Associate Member Dues (Chapter, IEF, and National): \$1,031.38**

## NEW MEMBERS

Associate member dues are invoiced in October annually for the subsequent year. Dues must be paid by January 15th to be included in the annually printed membership directory. For new members joining during 2024, dues will be calculated per the below chart.

Month Joined	Dues
January	\$ 1,031.38
February	\$ 945.45
March	\$ 859.50
April	\$ 773.55
May	\$ 687.60
June	\$ 601.65
July	\$ 515.70
August	\$ 429.75
September	\$ 343.80
October	\$ 257.85
November	\$ 171.90
December	\$ 85.95

## MEMBERSHIP RESIGNATION

To resign from membership with AGC of Texas, please submit written notice of the intent to resign via electronic communication to an appropriate AGC of Texas staff member or via mail to PO Box 2185, Austin, TX 78768.